**Field Education Calendar**

**2018-2019**

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| **Day** | **Date** | **Event** | **Time** |
| **2018** | | | |
| **June 4** | **Monday** | **Summer Administrative Agreements and Learning Covenant Due** |  |
| **July 20** | **Friday** | **Agencies submit Commitment Form and Paper for Fall 2019 Placements** |  |
| August 27 | Monday | \*\*\*New Supervisor Training  *Schlegel 121* | 1:00 – 3:30 PM |
| **August 31** | **Friday** | **Summer Field Education Evaluations Due** |  |
| September 9 | Sunday | Field Education begins for Students assigned to Congregational Placements |  |
| September 10 | Monday | Field Education begins for Students in Agency Placements |  |
| September 17 | Monday | \*\*\*Nurturing Committee Training  *Schlegel 121* | 6:30 – 8:00 PM |
| September 18 | Tuesday | Congregational Supervisors for Students in Section A attend *PTC* class with students  *Fellowship Hall* | 6:00 – 8:00 PM |
| September 19 | Wednesday | Congregational Supervisors Lunch Meeting for all Congregational Supervisors  *Winn Center, McAtee A and B* | 12:15-1:25 PM |
| September 19 | Wednesday | Congregational Supervisors for Students in Section B attend *PTC* class with students  *Fellowship Hall* | 1:30-3:30 |
| **September 19** | **Wednesday** | **Fall Administrative Agreement and Learning Covenant Due** |  |
| **October 1** | **Monday** | **Final Date to Submit “Previous Ministry Work Petition Form”** |  |
| October 1 | Monday | *Supervisory Studies Program* – Mandatory meeting for Field Ed students not in *PTC* or CPE  *Schlegel 120* | 9:30 AM |
| **October 3** | **Wednesday** | **CPE Application for Spring 2019 Due** |  |
| November 5 | Monday | *Supervisory Studies Program* – Mandatory meeting for Field Ed students not in *PTC* or CPE  *Schlegel 120* | 9:30 AM |
| **November 7** | **Wednesday** | **CPE Application for Summer 2019 Due** |  |
| **December 5** | **Wednesday** | **Fall Field Education Evaluation Due** |  |
| **2019** | | | |
| **January 16** | **Wednesday** | **Spring Semester Administrative Agreement and Learning Covenant Due** |  |
| **January 30** | **Wednesday** | **Churches submit Commitment Forms and Paperwork for Spring Interviews** |  |
| **Date** | **Day** | **Event** | **Time** |
| **March 4** | **Monday** | *Supervisory Studies Program* – Mandatory meeting for Field Ed students not in *PTC* or CPE  *Schlegel 120* | 9:30 AM |
| **March 18** | **Monday** | **Biographical Sketch Form updated and submitted to Field Education Office for all Students planning to Participate in Spring Interviews for Church Placements** |  |
| March 25 | Monday | **Seniors Only** sign up for Interviews with PC (USA) Churches – *Schlegel 206* | 8AM – 12PM |
| March 25-27 | Monday – Wednesday | Signups for Spring Interviews with PC (USA) Churches (Beginning Monday at noon – noon on Wednesday)  *Schlegel 206* |  |
| **April 1** | **Monday** | **CPE Applications for Fall 2019 Due** |  |
| April 1 | Monday | *Supervisory Studies Program* – Mandatory meeting for Field Ed students not in *PTC* or CPE  *Schlegel 120* |  |
| April 6 | Saturday | *\*\*\**Spring PC (USA) Interviews *–***Orientation for Churches** *Schlegel 122* | 9AM |
| April 6 | Saturday | \*\*\*Spring Interviews – **Students** Arrive at Field Education Office by | 9:30 AM |
| April 29 | Monday | Notification of PC (USA) Church Placements by email |  |
| May 7 | Tuesday | Supervisors for Students in Section A Attend Last PTC Class | 6:00 – 8:00 PM |
| May 8 | Wednesday | Supervisors for Students in Section B Attend Last PTC Class | 1:30 – 3:30 PM |
| **May 8** | **Wednesday** | **Graduating Seniors – Field Education Grade emailed into Field Education Office** |  |
| May 12 | Sunday | ***Final*** Sunday for Congregational Placements |  |
| **May 15** | **Wednesday** | **Spring Field Education Evaluation Due** |  |
| May 17 | Friday | ***Last Day of Field Education*** |  |
| **June 3** | **Monday** | **Summer Administrative Agreement and Learning Covenant Due** |  |
| **July 10** | **Wednesday** | **Agencies Submit Commitment Form and Paperwork for Fall 2019** |  |

\*\*\*Dates Highlighted in Orange indicate Paperwork is Due